STATIONERY REQUIREMENTS & BOOK LIST 2025/2026



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STATIONERY REQUIREMENTS

IT FACULTY

OC: CLOUD ADMINISTRATOR
- 15 GB data per month (at least)

OC: SOFTWARE DEVELOPER
- 15 GB data per month (at least)

OC: SOFTWARE ENGINEER
- 15 GB data per month (at least)

OC: CYBERSECURITY
- 15 GB data per month (at least)

OC: SOFTWARE DEVELOPER
- 15 GB data per month (at least)

OC: INTERNET OF THINGS
- 15 GB data per month (at least)

OC: COMPUTER TECHNICIAN
- 15 GB data per month (at least)

DESIGN FACULTY

DIPLOMA: VISUAL COMMUNICATION
- NT Cutter 18mm with metal sleeve
- NT Cutter blades 18mm
- 2 x Pilot drawing pens (0,05, 0.3 and 0.5)
- Aquarelle colour pencils X12
- Drawing Pencils –HB, B, 2B, 3B, 6B and 8B
- Fixative
- Eraser
- Kneadable art erasure
- Assorted Charcoal sticks (8 piece)
- 4 x A2 Plastic sleeves
- 2 x A2 Sketch pad (Minimum 120 gsm x 20 sheets)
- Ink black
- Golden Taklon brushes Round:- No. 0000, 3, 12 & No. 4 (Flat)
- Contact glue (Bostik)
- Mixing well
- Basic acrylic primary set (Black, white and primary colours)
- Portfolio bag – A2 (no rings) **Optional*
- A digital drawing tablet with stylus
- 20 GB data per month (at least)
- Backup device (32 GB Flash Drive recommended. Optional: External hard drive or solid state 250 GB) aimed at backup purposes & continuous work on projects.

Please note that some of the material on the list such as sketch paper may need to be replenished throughout the year. With certain projects additional material may need to be purchased such as Triplex board. Students will be informed of material requirements for each project in advance. **In their second year of study, students are required to have access to a DSLR camera.**

DSLR Camera specifications
- Should be able to change lenses
- You should be able to adjust all settings manually for still photography
- Should have video record capabilities and you should be able use manual settings in recording video footage.

HIGHER CERTIFICATE IN GRAPHIC DESIGN
- NT Cutter 18mm with metal sleeve
- NT Cutter blades 18mm
- 2 x Pilot drawing pens (0,05, 0.3 and 0.5)
- Aquarelle colour pencils X12
- Drawing Pencils –HB, B, 2B, 3B, 6B and 8B
- Fixative
- Eraser
- Kneadable art erasure
- Assorted Charcoal sticks (8 piece)
- 4 x A2 Plastic sleeves
- 2 x A2 Sketch pad (Minimum 120 gsm x 20 sheets)
- Ink black
- Golden Taklon brushes Round:- No. 0000, 3, 12 & No. 4 (Flat)
- Contact glue (Bostik)
- Mixing well
- Basic acrylic primary set (Black, white and primary colours)
- Portfolio bag – A2 (no rings) **Optional*
- A digital drawing tablet with stylus
- 20 GB data per month (at least)
- Backup device (32 GB Flash Drive recommended. Optional: External hard drive or solid state 250 GB) aimed at backup purposes & continuous work on projects. (The same as on GD)

Please note that some of the material on the list such as sketch paper may need to be replenished throughout the year. With certain projects additional material may need to be purchased such as Triplex board. Students will be informed of material requirements for each project in advance.

DESIGN FOUNDATION
- Access to Adobe Creative Apps
- Assess to the Internet
- 2 x A2 flip file Pen
- Box of willow charcoal (mixed thickness)
- Sketchpad
- Cartridge or Canson paper (A2)

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STATIONERY REQUIREMENTS

- Fixative or hairspray
- Ink
- Mirror
- Mixing well
- Ruler and eraser
- Newsprint (A2)
- Set of pencils: HB, 2B, 4B, 6B, 8B
- Small paintbrush
- Drawing tablet

If you are unable to find any of the above equipment, or unsure of what to purchase, the facilitator will be able to advise once classes start.

BUSINESS MANAGEMENT & HUMANITIES FACULTY

ALL OTHER OC PROGRAMMES

- Notepads
- 1x Scientific Calculator
- Pens
- 15 GB data per month (at least)

BBA IN PROJECT MANAGEMENT

- Notepads
- 1x Scientific Calculator
- Pens
- 10 GB data per month (at least)

HIGHER CERTIFICATE: MANAGEMENT

- Notepads
- 1x Scientific Calculator
- Pens
- 10 GB data per month (at least

ENGINEERING FACULTY

CIVIL & MECHANICAL ENGINEERING

- 4x A4 Notepads
- 1x 30 cm Ruler
- 1x Scale Ruler
- 1x Drawing Board & T-Square
- 2x H Pencil or Clutch Pencil
- 2x B Pencil or Clutch Pencil
- 1x Pencil Sharpener
- 1x Plastic Eraser
- 1x Erasing shield
- 1x Rim of A3 Drawing paper.
- Set Squares (30/60 & 45 Degree Triangle)
- 1x Protractor (Full or Half Circle)
- 1x Large Size Compass
- 1X Small Bow Compass
- 1x Large Size Divider
- 1x French curves
- 1x Scientific Calculator
- 1x PVC Carry Folder
- 15 GB data per month (at least)

ELECTRICAL ENGINEERING

- 4x A4 Notepads
- 1x Scientific Calculator
- 2x H Pencil or Clutch Pencil
- 1x 30 cm Ruler
- 1x Plastic Eraser
- 15 GB data per month (at least)
- Arduino UNO R3 Basic Starter Kit

CIVIL, MECHANICAL & ELECTRICAL ENGINEERING

- Drawing Tablet
  Product description Wacom Intuos S Features:
  - Connectivity technology: Wired
  - Resolution: 2540 lines per inch
  - Work area: 152 x 95 mm.
  - Pen accuracy: 0.25 mm
  - Report rate (pen): 133 pps.
  - Diagonal: 17.8 cm (7).
  - LED indicators: Power
  - Certification: CE.
  - Supported Windows operating system: Windows 10, Windows 10 Education, Windows 10 Education x64, Windows 10 Enterprise, Windows 10.
  - MAC operating system supported: Mac OS X 10.13 High Sierra, Mac OS X 10.11 El Capitan, Mac OS X 10.12 Sierra

COMPUTER AIDED DRAWING OFFICE PRACTICE (CAD)

- 2x black ball point pens
- 2x yellow highlighters
- 1x 30 cm ruler
- 1x scale ruler
- 2x H graphite pencils
- 2x B graphite pencils
- 1x 0.3 clutch pencil
- 1x 0.5 clutch pencil
- 1x 0.7 clutch pencil
- 1x pencil sharpener
- 1x plastic eraser
- 2x A5 journal (no lines) to be used for sketching
- 2x A4 exam pad
- 20x tracing paper sheets
- 20x graph paper sheets
- 1x measuring tape (3 or 5 meters)
- 30/60 degree set square
- 45 degree set square
- 1x protractor

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STATIONERY REQUIREMENTS

- 1x scientific calculator
- 1x clipboard
- 1x A4 lever arch file
- 1x dividers (numbered 1 to 20)
- 1x PVC carry folder
- A3 Drawing Board
- 1x USB external hard drive/USB flash (8/16 GB) for student software
- 20 GB data per month (at least)

ARCHITECTURAL DRAUGHTSPERSON

- 2x black ball point pens
- 2x yellow highlighters
- 1x 30 cm ruler
- 1x scale ruler
- 2x H graphite pencils
- 2x B graphite pencils
- 1x 0.3 clutch pencil
- 1x 0.5 clutch pencil
- 1x 0.7 clutch pencil
- 1x pencil sharpener
- 1x plastic eraser
- 2x A5 journal (no lines) to be used for sketching
- 2x A4 exam pad
- 20x tracing paper sheets
- 20x graph paper sheets
- 1x measuring tape (3 or 5 meters)
- 30/60 degree set square
- 45 degree set square
- 1x protractor
- 1x scientific calculator

- 1x clipboard
- 1x A4 lever arch file
- 1x dividers (numbered 1 to 20)
- 1x PVC carry folder
- A3 Drawing Board
- 1x USB external hard drive/USB flash (8/16 GB) for student software
- 20 GB data per month (at least)

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TEXTBOOK LISTS

MECHANICAL ENGINEERING N4

Module	Module Code	Prescribed Textbook	Publisher & Copyright	Author	ISBN Number
Engineering Mathematics N4	EMG 411	Mathematics N4 (New Syllabus)	Troupant Publishers	MJJ Van Rensburg	978-1-4308-0976-0
Engineering Science N4	ENS 411	Engineering Science N4	Troupant Publishers	MJJ Van Rensburg	978-1-4308-0979-1
Mechanical Draughting N4	MDD 411	Mechanical Draughting N4	Troupant Publishers	LL Maraschin & MWH Smit	978-1-4308-1157-2
Mechanotechnics N4	MEE 411	N4 Mechanotechnics (1st Edition)	Amelia van Reenen (Pearson)	Nande Fihla, Mlungisi Mdovu & Dumisani Tangirai	978-148571-748-5

MECHANICAL ENGINEERING N5

Module	Module Code	Prescribed Textbook	Publisher & Copyright	Author	ISBN Number
Engineering Mathematics N5	EMG 511	Mathematics N5	Troupant Publishers	MJJ van Rensburg	978-1-4308-0992-0
Power Machines N5	POM 511	Power Machines N5	Troupant Publishers	NG Lutshaba, LL Maraschin & WH Spies	978-1-4308-1183-1
Mechanical Drawing & Design N5	MDD 511	N5 Mechanical Drawing & Design	Troupant Publishers	LL Maraschin	978-1-4308-1159-6
Mechanotechnics N5	MEE 511	Mechanotechnics N5	Troupant Publishers	P du Toit	978-1-4308-0882-4

MECHANICAL ENGINEERING N6

Module	Module Code	Prescribed Textbook	Publisher & Copyright	Author	ISBN Number
Engineering Mathematics N6	EMG 611	Mathematics N6	Troupant Publishers	MJJ van Rensburg	978-1-4308-1019-3
Power Machines N6	POM 611	Power Machines N6 (1st Edition)	Troupant Publishers	W H Spies	978-1-91978-032-0
Mechanical Drawing & Design N6	MDD 611	N6 Mechanical Drawing & Design: Gateways to Engineering Studies	Hybrid Learnings Solutions	Lorenzo Maraschin	978-1-928203-96-4
Mechanotechnics N6	MEE 611	Mechanotechnics N6 (Revised Curriculum)	Troupant Publishers	Sparrow Consulting	978-1-43080-911-1

TEXTBOOK LISTS

ELECTRICAL ENGINEERING N4

Module	Module Code	Prescribed Textbook	Publisher & Copyright	Author	ISBN Number
Engineering Mathematics N4	EMG 411	Mathematics N4	Troupant Publishers	MJJ Van Rensburg	978-1-4308-0976-0
Engineering Science N4	ENS 411	Engineering Science N4	Troupant Publishers	MJJ Van Rensburg	978-1-4308-0979-1
Industrial Electronics N4	IEE 411	Industrial Electronics N4	Troupant Publishers	C Thobejane	978-1-4308-1189-3
Electrotechnics N4	EET 411	Electrotechnics N4	Troupant Publishers	SA Chuturgoon	978-1-4308-0848-0

ELECTRICAL ENGINEERING N5

Module	Module Code	Prescribed Textbook	Publisher & Copyright	Author	ISBN Number
Engineering Mathematics N5	EMG 511	Mathematics N5	Troupant Publishers	MJJ van Rensburg	978-1-4308-0992-0
Power Machines N5	POM 511	Power Machines N5	Troupant Publishers	NG Lutshaba, LL Maraschin & WH Spies	978-1-4308-1183-1
Industrial Electronics N5	IEE 511	Industrial Electronics N5	Troupant Publishers	C Thobejane	978-1-4308-1100-8
Electrotechnics N5	EET 511	Electrotechnics N5	Troupant Publishers	SA Chuturgoon	978-1-43080-879-4

ELECTRICAL ENGINEERING N6

Module	Module Code	Prescribed Textbook	Publisher & Copyright	Author	ISBN Number
Engineering Mathematics N6	EMG 611	Mathematics N6	Troupant Publishers	MJJ van Rensburg	978-1-4308-1019-3
Power Machines N6	POM 611	Power Machines N6 (1st Edition)	Troupant Publishers	W H Spies	978-1-91978-032-0
Industrial Electronics N6	IEE 611	N6 Industrial Electronics	Future Managers	Blignaut	978-1-92067-129-7
Electrotechnics N6	EET 611	Electrotechnics N6	Troupant Publishers	SA Chuturgoon	978-1-43080-908-1

TEXTBOOK LISTS

CIVIL ENGINEERING N4

Module	Module Code	Prescribed Textbook	Publisher & Copyright	Author	ISBN Number
Quantity Surveying N4	QS 411	Quantity Surveying N4	Future Managers	AM Ramahlape	978-0-63910-961-9
Building & Structural Construction N4	BSC 411	Building & Structural Construction N4	Troupant Publishers	Sparrow consulting, M Masangane, L Oosthuizen & B Afrika	978-1-4308-0696-7
Building & Structural Surveying N4	BSS 411	Building & Structural Surveying N4:	Troupant Publishers	M. Masangane	978-1-4308-0697-4
Building Administration N4	BA 411	Building & Administration N4: Revised curriculum 2022	Troupant Publishers	B Afrika & Jowaheer Consulting and technologies	978-1-4308-0987-6

CIVIL ENGINEERING N5

Module	Module Code	Prescribed Textbook	Publisher & Copyright	Author	ISBN Number
Building & Structural Construction N5	BSC 511	Building & Structural Construction N5	Troupant Publishers	S Skinner & C Knight	978-1-4308-0998-2
Building & Structural Surveying N5	BSS 511	N5 Building and Structural Surveying	Troupant Publishers	M. Masangane & R Nair	978-1-4308-1001-8
Building Administration N5	BA 511	Building & Administration N5 Revised curriculum 2022	Troupant Publishers	B. Afrika	978-1-4308-1004-9
Quantity Surveying N5	QS 511	Quantity Surveying N5	Troupant Publishers	B.Afrika & R Nair	978-1-4308-0802-2

CIVIL ENGINEERING N6

Module	Module Code	Prescribed Textbook	Publisher & Copyright	Author	ISBN Number
Engineering Mathematics N6	EMG 611	Mathematics N6	Troupant Publishers	MJJ van Rensburg	978-1-4308-1019-3
Building & Structural Construction N6	BSC 611	Building & Structural Construction N6:	Troupant Publishers	M. Masangane	978-1-4308-1025-4
Building & Structural Surveying N6	BSS 611	Building & Structural Surveying N6:	Future Managers	A.M Ramahlape	978-1-77637-235-5
Building Administration N6	BA 611	Building & Administration N6:	Troupant Publishers	B Afrika	978-1-43081-031-5
Quantity Surveying N6	QS 611	Quantity Surveying N6	Future Managers	Alfred Ramahlape	978-0-63921-034-6

TEXTBOOK LISTS

BUSINESS MANAGEMENT N4

Module	Module Code	Prescribed Textbook	Copyright	Author	ISBN Number	Publisher
Entrepreneurship & Business Management N4	EBM 411	Entrepreneurship and Business Management N4 with Workbook	Future Managers	P. Bruwer & N. Cilliers	978-1-77637-251-5	Future Managers
Computer Practice N4	COP 411	Computer Practice N4 Office 2016/Windows 10 (Printed in Colour)	Future Managers	de Villiers	978-0-63921-004-9	Future Managers
Management Communication N4	MCOM 411	Communication & Management Communication N4	Future Managers	Wade: Steenkamp	978-0-63910-938-1	Future Managers
Introductory Accounting N5	PSM 411	Introductory Accounting N4	Future Managers	C Matthews and K Goolam	978-0-63910-931-2	Future Managers

BUSINESS MANAGEMENT N5

Module	Module Code	Prescribed Textbook	Copyright	Author	ISBN Number	Publisher
Economics N4	ECONS 411	Economics N4	Future Managers	L Engelbrecht and A Strydom	978-1-92067-112-9	Future Managers
Entrepreneurship and Business Management N5	EBM 511	Entrepreneurship and Business Management N5	Future Managers	P Bruwer, E Francis and N Cilliers	978-1-77637-215-7	Future Managers
Computer Practice N5	COP 511	Computer Practice N5 Office 2016/Windows 10 (Printed in Colour)	Future Managers	De Villiers	978-0-63921-002-5	Future Managers
Sales Management N5	SAM 511	Sales Management N5	Future Managers	A Roelofse and E Francis	978-1-91978-614-8	Future Managers

BUSINESS MANAGEMENT N6

Module	Module Code	Prescribed Textbook	Copyright	Author	ISBN Number	Publisher
Entrepreneurship & Business Management N6	EBM 611	Entrepreneurship and Business Management N6	Future Managers	P. Bruwer & N. Cilliers	978-1-77637-241-6	Future Managers
Computer Practice N6	COP 611	Computer Practice N6 Office 2016/Windows 10 (Printed in Colour)	Future Managers	de Villiers	978-0-63921-004-9	Future Managers
Sales Management N6	SAM 611	Advanced Sales Management N6	Future Managers	Nortjie	978-1-91978-684-1	Future Managers
Economics N5	ECONS 511	Economics N5	Future Managers	Engelbrecht; Strydom	978-1-92067-148-8	Future Managers

TEXTBOOK LISTS

HUMAN RESOURCE MANAGEMENT N4

Module	Module Code	Prescribed Textbook	Copyright	Author	ISBN Number	Publisher
Entrepreneurship & Business Management N4	EBM 411	Entrepreneurship and Business Management N4 with Workbook	Future Managers	Plaatjies; Bruwer; Francis	978-1-77637-251-5	Future Managers
Management Communication N4	MCOM 411	Communication & Management Communication N4	Future Managers	Wade: Steenkamp	978-1-77581-975-2	Future Managers
Computer Practice N4	COP 411	Computer Practice N4 Office 2016/Windows 10 (Printed in Colour)	Future Managers	De Villiers	978-0-63910-938-1	Future Managers
Personnel Management N4	PSM 411	Human Resource Management N4	Future Managers	Willson-Kirsten	978-1-91974-025-6	Future Managers

HUMAN RESOURCE MANAGEMENT N5

Module	Module Code	Prescribed Textbook	Copyright	Author	ISBN Number	Publisher
Personnel Management N5	PSM 511	Human Resource Management N5	Future Managers	Wilson- Kirsten	978-1-91974-024-9	Future Managers
Personnel Training N5	PST 511	Human Resource Training N5	Future Managers	Wilson- Kirsten	978-1-91978-611-7	Future Managers
Labour Relations N5	LBR 511	Labour Relations N5	Future Managers	Wilson- Kirsten	978-1-77581-268-5	Future Managers
Computer Practice N5	COP 511	Computer Practice N5 Office 2016/Windows 10 (Printed in color)	Future Managers	De Villiers	978-0-63921-002-5	Future Managers

HUMAN RESOURCE MANAGEMENT N6

Module	Module Code	Prescribed Textbook	Copyright	Author	ISBN Number	Publisher
Personnel Management N6	PSM 611	Human Resource Management N6	Future Managers	Wilson- Kirsten	978-1-92036-419-9	Future Managers
Personnel Training N6	PST 611	Human Resource Training N6	Future Managers	Wilson- Kirsten	978-1-91978-609-4	Future Managers
Labour Relations N6	LBR 611	Labour Relations N6	Future Managers	Wilson- Kirsten	978-1-77581-441-2	Future Managers
Computer Practice N6	COP 611	Computer Practice N6 Office 2016/Windows 10 (Printed in color)	Future Managers	De Villiers	978-0-63921-004-9	Future Managers

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TEXTBOOK LISTS

BBA IN PROJECT MANAGEMENT

- **Year 1:**

Erasmus, B., Strydom, J, & Rudansky-Kloppers, S., 2023 Introduction to business management. 12th ed. Oxford University Press.

ISBN 9780190739614

This may be purchased from Van Schaik, either at branch in your area, or alternatively purchased online (Please note online orders will attract an additional courier fee)

The rest of your textbooks for Year 1 will be available online on Oreilly.com, on a book list that , upon registration, will be available to you.

(Access to the Oreilly site is included in your course fees).

The links to the Oreilly book lists for each subject will be shared closer to the start of the first semester.

NATED BOOKS: SUPPLIER'S INFORMATION

- **Gerlain Trading & Projects (Pty) Ltd**
  Address: Opera Plaza, Pretoria, Wendy House, Andries and Pretorius Street, Pretoria.
  Tel: 012 321 4008 / 012 323 5855
  Cell: 076 609 5667
  Email: alphaalphacam@gmail.com
- **Mind matters Educational Bookstore**
  Address: 7 Bentley Office Park, 67 Wessels Road, Rivonia.
  Tel: 086 111 6184
  Email: orders@mind-matters.co.za
- **Future Manager (Pty) Ltd**
  Address: The Armoury A102, Buchanan Square, 160 Sir Lowry Rd, Woodstock, Cape Town, 925.
  Tel: 021 462 3572
  Email: info@futuremanagers.com; sakhiwo@futuremanagers.com
- **Any Other Bookstores Nationwide**

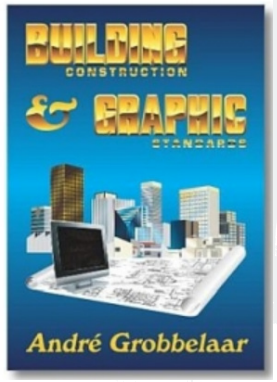
COMPUTER AIDED DRAWING OFFICE PRACTICE (CAD)

Building Construction & Graphic Standards, André Grobbelaar
A fundamental reference book that covers essential technical standards, details, and documentation for architectural practice.

ARCHITECTURAL DRAUGHTSPERSON

Building Construction & Graphic Standards, André Grobbelaar
A fundamental reference book that covers essential technical standards, details, and documentation for architectural practice.

The Architective
A practical and conceptual guide to architectural processes, helping students understand the connection between design and construction





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